

NAVIGATING THE QUALITYCOUNTS™ REPORTS IN THE E-BOOK

The *QualityCounts™* Outpatient Tests and Procedures Report and the Inpatient Hospital Report are both available at <http://the-alliance.org/qualitycounts.aspx> and through the Find a Doctor function at http://the-alliance.org/find_doctor.aspx. They display as an electronic book (or e-book).

This format allows you to page through the publication virtually. Similar to the portable document format (PDF) we have come to expect, the e-book lets you view a digital version of a publication, but offers a number of advanced tools to get the most out of the report.

The buttons at the top of the screen will help you move through the report. Here are a few tips for using the e-book format:

- **Publication:** Use this button to return to the publication from the Overview, Index or Search features.
- **Overview:** Use to see a picture of each page.
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- **Search:** Click on this and type in specific words or phrases to find them in the report.

You can also:

- **Print:** Click on the print button and select the page you want to print. It will print your current view and the page you selected.
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If you experience any blurriness while viewing the e-book, clicking on your Escape (ESC) key should resolve the issue.

Just like it took some time to get used to using PDFs, it may take some time to get used to moving around the report in the e-book format. But before long, using the e-books will be old hat.